

*APPROVED by
Resolution No. SK-2012-12-10 of
the Senate Commission of Vilnius
University of 21 June 2012
(Recast of Resolution No. S-2017-11-11
of the Senate of Vilnius University of
21 November 2017)*

DESCRIPTION OF THE PROCEDURE FOR RENEWING STUDIES AT VILNIUS UNIVERSITY

CHAPTER I GENERAL PROVISIONS

1. The Description of the Procedure for renewing studies at Vilnius University (hereinafter – Description) defines the terms and procedures for admitting persons who have previously studied at Vilnius University (hereinafter – University) according to the first cycle, second cycle, or integrated study programmes, who have graduated from the first semester study plan and who have no academic debts.
2. Terms and definitions used in this Description:
 - 2.1. Renewing studies – admission to the University of a person who has been studying at the University and terminated the studies to continue the studies according to a previous or another study programme.
 - 2.2. Course unit (module) difference – the ratio between the share of the study programme completed by the person during previous studies, and the study programme to which the person is admitted to continue the studies. The differences in course units (modules) are not considered to be academic debts.
 - 2.3. Unclassified student agreement – an agreement entered into by the University and a person whereby, for an established fee, the person is granted the right and provided the conditions to study individual course units (modules).
 - 2.4. Students of a respective study flow – a flow of students of a core academic unit admitted in the same year to study the same study programme in the same study form.
3. Return to studies after an academic leave or suspension of studies are not considered to be renewal of studies.
4. Persons renewing their studies are admitted to non-State financed places.
5. The studies shall be renewed from the beginning of a semester, following submission of an application to the head of a core academic unit.
6. The Councils of the core academic units may also impose additional conditions for a renewal of studies terminated at the request of the student, however they must not contradict the Description. Additional conditions shall be approved by the Senate.

CHAPTER II CASES OF AND CONDITIONS FOR RENEWAL OF STUDIES

7. Only persons who comply with the criteria specified in paragraph 1 of the Description and have no financial liabilities to the University may be allowed to return to their studies in the first study cycle, second study cycle or integrated study programmes.
8. The specific semester of the studies to which the student is allowed to return to study shall depend on the ratio between the portion of the study programme completed by the student during the previous

studies, and the course units (modules) of the study programme to which the student is admitted to continue the studies; the ratio shall be established according to the Study Regulations of the University.

9. The ratio between the previously studied programme and the course units (modules) of the preferred study programme shall be established according to the procedure for the recognition of the studied course units (modules) provided in the Procedure for the Recognition of Learning Outcomes at Vilnius University.

10. Studies may be recommenced if the credit difference between a student's previous and intended study programme does not exceed 15 credits.

11. The course unit (module) difference resulting from a minor change in the study programme can be eliminated within one year from the return to studies. Such differences are not considered to be academic debts. If the person has more than 15 credit differences in course units (modules), the person shall eliminate the differences before returning to the studies. An unclassified student agreement shall be signed in order to eliminate the course unit (module) difference.

12. The course units (modules) of an insignificantly changed study programme whose examinations or fail/pass evaluations must be passed (retaken) when renewing the studies of a specific study programme are determined by the head of a core academic unit at the proposal of the Study Programme Committee.

13. Where a student had been studying in a major study programme and a minor study programme, and has terminated his studies in one or both such programmes, the student may return to these studies:

13.1. In both study programmes (in the major and the minor study programme). The decision regarding a return to the minor study programme shall be made by the deputy head of the core academic unit implementing the minor studies, who is responsible for the organization of studies;

13.2. In the major study programme having selected the missing modules, i.e. to study the modules of the major study field, other fields or general university study modules. The decision to recognize the learning outcomes of a minor study programme, general university studies, or of the modules of other study fields shall be taken by the head of a core academic unit implementing the major study programme, with the permission of the Study Programme Committee.

14. A person who has been expelled from the University for a gross violation of academic ethics may file an application regarding a renewal of studies not earlier than one year after the expulsion from the University, and only having eliminated all the course unit (module) differences.

CHAPTER III PROCEDURE FOR RENEWING STUDIES

15. A person seeking to renew his studies shall specify the study programme which he seeks to renew to the core academic unit implementing the programme no later than before the beginning of a new semester.

16. Applications regarding admission to continue the studies at the University shall be examined by the Pro-Dean for Studies of the relevant core academic unit, and the decision shall be taken by the head of the core academic unit at the proposal of the Pro-Dean for Studies.

17. The applications shall be examined and the ratio between the course units (modules) of the earlier study programme and the study programme the applicant seeks to study shall be established according to the Procedure for the Recognition of Learning Outcomes at Vilnius University. Should the portion of the earlier study programme be different from the list of the course units (modules) of the respective semesters by at least one course unit (module), the person may be admitted to the preferred study semester only provided both parties to the agreement agree to conclude unclassified student's agreement regarding the elimination of the differences in the course units (modules).

18. Where more than one person applies to the same study place, priority shall be given (in decreasing order of priority) to the applicant:

18.1. With a higher weighted average grade of all previously completed sessions;

18.2. Whose weighted average of the grades of the last completed session is higher;

18.3. Whose date of the application to renew the studies was earlier.

19. The core academic unit shall inform the person seeking to renew studies at the University of the consent or objection to admit the applicant not later than before the beginning of the new semester.

20. Having taken a decision to allow the person to continue their studies at the University, a study agreement shall be concluded with the person, and the admission shall be officially recorded by an Order of the Rector.

21. A life long learner agreement shall be concluded no later than within 3 working days from the decision of the head of the core academic unit to admit the person to the studies. The unclassified student agreement is concluded for a period of no longer than one semester.

CHAPTER IV CONDITIONS FOR RENEWAL OF THE FINANCING OF STUDIES

22. A person who is renewing his studies shall be subject to the same studies' financing conditions that are applied to other students of the respective study flow studying in non-State financed places.

23. A person who has renewed his studies may compete for a vacant State-funded place (if available) according to the procedures specified in the Law on Science and Studies of the Republic of Lithuania and the Description of the Procedure for Student Rotation and Ranking based on their Learning Outcomes at Vilnius University.
